

GSRA POLICY AND PROCEDURE

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TITLE Audit Committee	APPROVED: March 8, 2011	Reference: Minutes – 3/8/2011

Objective: To assure that the financial records of the GSRA are maintained in an acceptable manner.

1. Review financial records of the Association an annual basis;
2. Make recommendations for improving the internal controls for GSRA accounting records.
3. Review and report to GSRA officers any weaknesses in maintaining the financial records.
4. Assure that all tax forms are completed in a timely manner.
5. Assure that the general and “directors & officers” liability insurance is sufficient and is maintained.